



**Service Director – Legal, Governance and  
Commissioning**

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Monday 13 September 2021

## **Notice of Meeting**

Dear Member

### **Ad Hoc Scrutiny Panel – Residential Housing Stock, Health and Safety Compliance**

The **Ad Hoc Scrutiny Panel – Residential Housing Stock, Health and Safety Compliance** will meet in a **Virtual Meeting - online** at **3.00 pm** on **Tuesday 21 September 2021**.

This meeting will be live webcast. To access the webcast please go to the Council's website at the time of the meeting and follow the instructions on the page.

The items which will be discussed are described in the agenda and there are reports attached which give more details.

A handwritten signature in black ink, appearing to read "Julie Muscroft", on a light-colored background.

**Julie Muscroft**

**Service Director – Legal, Governance and Commissioning**

Kirklees Council advocates openness and transparency as part of its democratic processes. Anyone wishing to record (film or audio) the public parts of the meeting should inform the Chair/Clerk of their intentions prior to the meeting.

**The Ad Hoc Scrutiny Panel members are:-**

Councillor Susan Lee-Richards

Councillor Amanda Pinnock

Councillor Elizabeth Smaje

Councillor Anthony Smith

Kevin McAllister (Co-optee)

Linda Summers (Co-optee)

# Agenda

## Reports or Explanatory Notes Attached

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Pages

**1: Election of Chair**

To formally appoint a Chair.

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**2: Interests**

Councillors will be asked to advise if there are any items on the Agenda in which they have a disclosable pecuniary interest, which would prevent them from participating in any discussion or vote on an item, or any other interests.

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**3: Admission of the Public**

Most debates take place in public. This only changes when there is a need to consider certain issues, for instance, commercially sensitive information or details concerning an individual. You will be told at this point whether there are any items on the Agenda which are to be discussed in private.

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**4: Deputations/Petitions**

The Panel will receive any petitions and hear any deputations from members of the public.

A deputation is where up to five people can attend the meeting and make a presentation on a particular issue of concern, relevant to that body's terms of reference. In accordance with Council Procedure Rule 10 (2) members of the public should provide at least 24 hours' notice of presenting a deputation.

A member of the public can also hand in a petition at the meeting subject to the petition relating to something on which the body has powers and responsibilities.

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## **5: Public Question Time**

The Panel will hear any questions from the general public in accordance with Council Procedure Rule 11.

Questions should be emailed to:  
[executive.governance@kirklees.gov.uk](mailto:executive.governance@kirklees.gov.uk) no later than 10.00 am on 20<sup>th</sup> September 2021.

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## **6: Terms of Reference**

1 - 2

To note the Terms of Reference for the Panel.

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## **7: Regulatory Background**

3 - 10

The Panel will receive a report in respect of the relevant regulatory framework, which sets out what is required of the Council and the work being undertaken to fulfil these requirements.

Contact:  
Asad Bhatti – Head of Building Safety (Homes and Neighbourhoods)

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## **8: Compliance Review and Improvement Plan**

11 - 18

The Panel will receive a report in respect of the Compliance Review and Improvement Plan.

Contact:  
Asad Bhatti – Head of Building Safety (Homes and Neighbourhoods)

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## **9: Meetings Schedule**

To note that future meetings of the Panel are scheduled as follows:  
Tuesday 26<sup>th</sup> October at 2.00 p.m.  
Wednesday 10<sup>th</sup> November at 10.00 a.m.  
Wednesday 22<sup>nd</sup> December at 10.00 a.m.

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